

Critical Incident Response Team (CIRT)

15007.1 CHECK OUT/IN PROCEDURES

The mission of the Critical Incident Response Team (CIRT) is to provide the greatest possible level of safety to the public and law enforcement personnel until the Special Weapons and Tactics Team (SWAT) and/or other appropriate tactical response can be deployed. The primary objective of the Critical Incident Response Team is to respond, isolate and contain rapidly evolving events in the Court Operations Division.

CIRT rifles are essential equipment for responding to critical incidents in court facilities. Proper management, storage, and documentation are critical for ensuring safety and maintaining accountability. This applies to all Deputies assigned to the Critical Incident Response Team and other personnel authorized to access or handle CIRT rifles within court facilities

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15007.2 STORAGE OF RIFLES DURING OPERATIONAL HOURS

- (a) Deputies shall store their assigned rifles in secondary armory safes that are located nearest to their assigned courtrooms or work areas during operational hours.
- (b) Rifles must be secured at all times when not deployed for official duties. Safes must be locked, and the combination/keys must be stored in a secure manner.

15007.3 OVERNIGHT AND OFF-DUTY STORAGE REQUIREMENTS

- (a) All department owned CIRT rifles must be stored in their assigned facility's primary armory at the end of the work shift, overnight, and during weekends. For privately owned Patrol Rifles refer to OCSD Policy Manual (Lexipol) Section 380.11 - Storage of Firearms.
- (b) Deputies are prohibited from leaving rifles in secondary armory safes overnight or on weekends. Any exceptions must be approved by a supervisor and documented accordingly.

15007.4 ARMORY LOCATIONS

- [REDACTED]
- [REDACTED]

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15007.5 DOCUMENTATION AND ACCOUNTABILITY

- (a) A logbook shall be maintained in each facility's primary armory, documenting check-in and check-out activities on a shift-by-shift basis in accordance with Patrol Operations Manual Section 67(III)(D). Deputies are responsible for ensuring all details are accurate and up to date.
- (b) Supervisors shall conduct a weekly review of the armory logbooks to ensure compliance and address any discrepancies.

15007.6 ADDITIONAL CONSIDERATIONS

- (a) Training Requirements
 - 1. All personnel authorized to handle CIRT rifles must successfully complete and stay up to date on all OCSD's POST-approved courses and recertifications in accordance with OCSD Policy Manual (Lexipol) Section 382.2 – Participation in the CIRT Program.
- (b) Incident Reporting
 - 1. Any loss, theft, or damage of CIRT rifles must be immediately reported to a supervisor and documented.